

Revision: HCFA-PM-92-3
APRIL 1992

(HSQS)

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OMB No.:

STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT

State/Territory: INDIANA

ELIGIBILITY CONDITIONS AND REQUIREMENTS

Procedures for Scheduling and Conduct of Standard Surveys

The State has in effect the following procedures for the scheduling and conduct of standard surveys to assure that it has taken all reasonable steps to avoid giving notice.

Survey scheduling occurs approximately six months in advance based on the facility's TLA to assure the visit occurs in the 90-120 day timeframe. All schedules are maintained as specified in Policy and Procedure number 123.000. The State Fire Marshal's office is given a date on or after which they may conduct the life safety code survey. The long term care survey date is not released. Survey protocol follow federal guidelines defined in the State Operations Manual Appendix P "SURVEY PROTOCOL FOR LONG TERM CARE FACILITIES".

All facility visits are confidential and are not announced prior to the facility visit.

To protect the actual date of a pending facility visit, route sheets are kept under lock and key when office is closed. Only designated staff has direct access to route sheets and quarterly schedules.

OFFICIAL

TN No. 92-13
Supersedes
TN No. -

Approval Date 8-13-92

Effective Date 4-1-92

HCFA ID: -